Panhandle Health District

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Panhandle Health District

Minutes

District 1 Board of Health
September 26, 2019 @ 12:30 pm
Kootenai Room

Board Members Present:	Marlow Thompson, Commissioner Walk Kirby, Commissioner Mike Fitzgerald, Glen Bailey, Dr. Allen Banks, Jai Nelson
Board Members Absent:	Dr. McLandress
Staff Present:	Lora Whalen, Director; Don Duffy, PHS Division Administrator; Joe Righello, EHS Division Administrator; Mashelle Kenney, Human Resource Specialist; Christine Crummer, Finance Manager; Jill Ainsworth, Management Assistant; Katherine Hoyer, PIO; Tina Ghirarduzzi, Gina Olsen
Other:	Jane Kirby

1. Chairman Thompson called the Board of Health meeting to order at 12:32 p.m.

2. Lora introduced Gina Olson from NFP, who is attending today's meeting as a requirement of her bachelor's degree.

3. **Public Comment Session**
   Chairman Thompson called for public comment. There was none.

4. **Consent Agenda – Marlow Thompson**
   Chairman Thompson called for approval of the consent agenda to approve the July 25, 2019 Board of Health minutes, approve divisional reports and ratify two contracts.

MOTION: Commissioner Kirby moved to approve the consent agenda; seconded by Commissioner Fitzgerald. All were in favor; motion carried.

5. **Program Highlight: Community Health Improvement Plan – Tina Ghirarduzzi**
   Tina gave an overview of the CHIP and the progress made to date. Tina identified there are over 60 goals; some completed, some started and 22 not yet begun. A few completed tasks were highlighted. She reminded that the CHIP is a five-year plan.

6. **Crisis Center Funding Update – Don Duffy**
   Don stated that between Jan- June of this year, 739 people came through the Crisis Center doors. A person can stay 23 hours and 59 minutes before they must leave. He noted that 20 % of the people visited with Anxiety; 21% with suicidal thoughts; 14% for chemical dependency and 21% were homeless. Funding is through the Department of Health and Welfare at $1.5 million/ year. The fiduciary support comes from Kootenai Health. Recently the Crisis Center was notified that the funding was to drop to 1.2 million. Solution to bill OPTUM for those patients that have Medicaid to make up the $200,000 loss. There are concerns how that will impact the Crisis center; Billing Medicaid will begin on

January 1, 2020.

7. Department of Labor Lease Agreement for St. Maries

Lora gave some background on the St. Maries building. We occupy the lower level and the upper level is vacant. She was contacted by the Department of Labor in St. Maries to use the upstairs of the ST, Maries. They want 300 square feet. We are charging $300 per month to the Department of Labor for using a portion of the upstairs. They will provide all equipment and furniture.

MOTION: Chairman Kirby **moved** approve the Department of Labor lease agreement for the St. Maries building; seconded by Glen Bailey. All in favor; motion carried.

8. Trustee Meeting Review – Glen Bailey

Board of trustees and executive committee met on Sept 25; Chaired by district 6.

- Changes in Employee Compensation for Directors. Does not appear that the group will pursue as it is creating a poor relationship with the governor's office. They will continue to see if there is anything else, they can do.
- Discussion on funding formula – Some districts have gone to their counties with the maximum increase that they can request. Will be a discussion item at IAB.
- Annual Idaho Association of Boards Conference. Discussed the location and frequency of the conference. Last one was in Lewiston; not co-located with the Idaho Association of Counties. Having it collocated worked well for the commissioners. This last year it was no co-located. The Ex Council will recommend that the local health district host the meeting wherever the IAC is meeting.
- Medicaid Family Planning Waiver – Sideboards put in place for Medicaid expansion. Work requirement is being re-submitted. Family Planning Waiver, out for public hearing now, limits a woman from only going to their primary care. Comment period is over Oct 12.
- Vaping – There is a lot more concern on this topic. Legislative representative assured it Will be taken up by State legislature this year. They want to manage and 530 cases out of 38 states, 7 deaths in 6 states. NI has one case
- Discussed what to do if there is a 5% rollback. As there is a concern that the revenues won't be good

9. Fiscal Report – Christine Crummer

- **Monthly Financial Report**

The August ending cash balance was $4,279,545 which is a decrease of $31,203 from June 30, 2019. After removing the Board committed funds of $309,391and program restricted funds of $532,048 there are approximately 2.56 months cash reserves.

- **Year-to-date Revenue**:
  - Licenses, Permits, and Fees revenue was over budget by $40,807 (+17%).
  - Home Health Services revenue was under budget by $13,115 (-4%).
  - Clinical Services and Health Promotion revenue was over budget by $3,319 (+2%).
  - General Support Services revenue was under budget by $240 (-9%).
  - Grants and Contracts revenue was over budget by $24,834 (+3%).
- **Personnel Expenses:** Total Personnel Expenses were under budget by $115,254 (+8%).
- **Operating Expenses:** Total Operating Expenses were under budget by $120,798 (+23%).
- **Capital Expenses:** Total Capital Expenditures are over budget by $753,386 (-319%).

10. Director Report – Lora Whalen

- **Health Districts Strategic Plan FY 19** – Lora included the Combined Health District
- **November 14, 2019 Legislative Update/Board Meeting -** The meeting will be held on the second Thursday of the month. The Leg Update meeting will start at 11 am. The meeting will focus on IC 41.01.01. Joe proposes to meet with the legislators from the five northern counties to explain the legislatures. Commissioner Fitzgerald identified a legislative sit-down meeting on Nov 8th, for which they can put one item on the agenda.
- **All District Staff Meeting** -Lora congratulated Mashelle and Kate on putting the day together
- **Suicide Prevention-** SPAN of NI just had their 11th annual walk 549 walker that day. 2nd annual Summit planned for Oct 4th at NIC. Lora reviewed the agenda for the summit

There being no further business, the meeting adjourned at 2:03 p.m. The next regular Board meeting is scheduled for November 14, 2019.

Marlow Thompson — Nov 21, 2019
Marlow Thompson, Chairman — Date

Lora Whalen — 11/21/19
Lora Whalen, Director and Secretary to the Board — Date