



Panhandle Health District

Healthy People in Healthy Communities

Public Health
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Panhandle Health District

MINUTES

**District 1 Board of Health
August 27, 2020 @ 12:30 PM
ShoBen Room/Zoom/YouTube**

Board Members Present: Marlow Thompson, Dr. Richard McLandress, Dr. Allen Banks in person. Commissioner Walk Kirby, Commissioner Mike Fitzgerald, Glen Bailey, and Jai Nelson via Zoom.

Staff Present: Lora Whalen, Director; Don Duffy, PHS Division Administrator; Joe Righello, EHS Division Administrator; Jill Ainsworth, Management Assistant; Katherine Hoyer, PIO; Marc Lyons, Attorney for PHD, Jarret Warren, IT in person. Mashelle Kenney, Human Resource Specialist; Christine Crummer, Finance Manager via Zoom

Guest: Sandy White

1. Chairman Thompson called the Board of Health meeting to order at 12:37 p.m. Roll call was completed, all members present.

2. Consent Agenda – Marlow Thompson

Chairman Thompson called for approval of the consent agenda to approve July 23, 2020 Board of Health minutes and ratify eight contracts.

Chairman Thompson asked Lora Whalen to provide comment on HC 198800, Epidemiology and Laboratory Capacity state funded through ELC program. Lora provided an overview of the subgrant.

MOTION: Dr. Banks moved to approve the consent agenda with exception of items C and F on the agenda under the contracts; seconded by Walt Kirby. 4 in favor; 2 opposed. Motion carried.

Chairman Thompson called the Board for discussion on Item C under contracts, HC195500, Immunization Site Visits and Item F HC20000 Immunizations. Lora provided a synopsis of the Immunizations Site Visit contract and the Immunizations subgrant deliverables. Dr. Banks voiced his opposition to vaccinations.

Motion: Dr. McLandress moved to approve Item C under contracts, specifically item HC195500, Immunization Site Visits; second by Jai Nelson. Roll call vote in favor; McLandress, Nelson, Bailey, Fitzgerald, Kirby. Opposed. Banks. Motion passes.

Motion: Dr. McLandress moved to approve Item F under contracts, specifically item HC20000, Immunizations; second by Jai Nelson. Roll call vote in favor; McLandress, Nelson, Bailey, Fitzgerald, Kirby. Opposed. Banks. Motion passes.

3. Trustee/Executive Council Report – Glen Bailey

On August 18, 2020, there was an executive meeting with the Trustee and Executive Council with the primary purpose for input or suggestions on the Governor’s report and the upcoming Legislative session. No action was taken. Glen noted that a new trustee from D2 will be joining the council.

Home Health Quality Improvement Project- Don Duffy

Don Duffy shared that the surveyors recently completed their survey and would be back in Sep. He provided an overview of the Home Health survey and the quality improvement project. He described the AIM statement and process for the quality improvement project, including the plan do check act cycle. He advised the Board that he will report back to them on the project as it progresses.

4. COVID-19 Update/Regional Gating Plan-

Jeff Lee presented a COVID-19 Update to include a current Epi Curve,; Cumulative Reported Cases in the district, 7 day running average of new cases incident rate per 100,000 per county; 7 day incident rate moving average; hospitalizations (156 to date; currently 15 hospitalized); deaths (43 to date); and data within congregate living facilities (long term care facilities; jail).

Lora Whalen presented a regional gating plan for the Boards consideration.

Dr. McLandress asked if there are differences between this plan and other districts. Lora explained the draft plan contains proposed strategies to be considered by the Board of Health, as opposed to pre-determined strategies when triggered.

MOTION: Dr. McLandress moved to approve the draft gating plan as presented by Lora; seconded by Jai Nelson.

Discussion: Dr. Banks expressed concern that testing was unreliable, as it shows flu results as positive COVID. Dr. McLandress responded that the test data indicates that specificity for the PCR test is greater than 90%. Jeff Lee added the flu virus and the COVID virus do not share the same identifiers and that the COVID 19 PCR test does not show positive flu results.

Vote: Five in favor; One opposed. Motion carried.

5. Fiscal Report – Christine Crummer

• Monthly Financial Report

The July ending cash balance was \$4,779,741, which is an increase of \$1,390,032 over the June 30, 2020 balance of \$3,389,709. **Year-to-date Revenue:**

- Licenses, Permits, and Fees revenue was over budget by \$62,692 (46%).
- Home Health Services revenue was under budget by \$23,576 (-19%).
- Clinical Services and Health Promotion revenue was under budget by \$37,411 (-37%).
- General Support Services revenue was over budget by \$1,665 (0%).
- Grants and Contracts revenue was over budget by \$369,545 (79%).
- o **Personnel Expenses:** Total Personnel Expenses were over budget by \$6,371 (+1%).
- o **Operating Expenses:** Total Operating Expenses were under budget by \$106,048 (+42%).
- o **Capital Expenses:** Total Capital Expenditures are over budget by \$21,501 (+44%).

6. Director Report – Lora Whalen

- **Employee Satisfaction Survey-** Lora provided the results of the annual internal survey of employees to see what we can do better and what we can improve upon.
- **State Board of Health** – Lora and Marlow attended a virtual meeting on August 20, 2020 with the State Board of Health.
- **Diabetes Education and Prevention Program** – Lora explained the DEPP program recently received Association of Diabetes Care & Education Specialists DSME/T accreditation. This is a national accrediting body in diabetes. Lora would like to have Kim Young come in next month to provide more detail to the Board on this accomplishment.

Executive Session to Discuss Legal Matters - Pursuant to IC 74-206(f)

MOTION: At 1:43 PM Dr. McLandress moved that the Board go into Executive Session to discuss legal matters

pursuant to Idaho Code 74-206(f); seconded by Dr. Banks. A roll call vote was taken, motion carried.

Marlow Thompson, Chairman	Aye
Walt Kirby	Aye
Allen Banks	Aye
Glen Bailey	Aye
Richard McLandress	Aye
Jai Nelson	Aye
Mike Fitzgerald	Aye

At 2:02 PM, the Board returned to regular session.

There being no further business, the meeting adjourned at 2:02 p.m. The next regular Board meeting is scheduled for September 24, 2020.

<u>Marlow Thompson</u>	<u>Sept 24, 2020</u>	<u>Lora Whalen</u>	<u>9/24/20</u>
Marlow Thompson, Chairman	Date	Lora Whalen, Director and Secretary to the Board	Date



