



# Panhandle Health District

Healthy People in Healthy Communities

**Public Health**  
Prevent. Promote. Protect.

**Panhandle Health District**

**Meeting Agenda**  
**March 23, 2023, 12:30 p.m.**

**Board of Health**  
**Kootenai Room**

YouTube at the following link: [https://www.youtube.com/channel/UCyH15z18y5q-NnX1gSt\\_yKQ](https://www.youtube.com/channel/UCyH15z18y5q-NnX1gSt_yKQ)

**1. Call to Order**

*Chairman*

**2. Pledge of Allegiance**

**3. Introduction of Jessica Eastin, Management Assistant**

*Don Duffy*

**4. Public Comment Session\***

\*This time on the agenda is reserved for residents wishing to address the Board regarding a district-related issue that is included on the current agenda. Persons wishing to comment should sign up in advance of the meeting (a sheet will be provided before the meeting). Comments related to the agenda subject must be presented in a polite and respectful manner. Repeated comments regarding the same or similar topics previously addressed will not be allowed. Persons wishing to speak may be granted the opportunity by the Board Chair, however commenters will be limited as to time and as otherwise directed. Generally, comments may be for a maximum time limit of three (3) minutes. Where there are a larger number of commenters the Board Chair may limit the number of persons allowed to comment and may restrict the time limit to less than three (3) minutes. The Board will not hear comments regarding performance by specific district employees, as such are inappropriate in a public meeting. Such comments or complaints should be addressed to the Director outside of a public meeting. Comments that are not related to an agenda item can be emailed to the Board at any time at [BoardofHealth@phd1.idaho.gov](mailto:BoardofHealth@phd1.idaho.gov).

**4. Consent Agenda (Action)**

*Chairman*

- a. Review and Approve Minutes of January 26, 2023
- b. Accept Divisional Reports
- c. Contracts:
  - (1) AAA Diabetes Program
  - (2) AAA Fit and Fall Proof
  - (3) AAA Powerful Tools for Caregivers

**5. Executive Council/Trustee Report**

*Glen Bailey*

- 6. Program Update:** Tobacco Cessation and Vaping (Display the Brain)  
ICP and Critical Materials Updates  
Septic Installer Training

*Kim Young*  
*Erik Ketner*  
*Erik Ketner*

**7. Fiscal Report**

- a. Monthly Financial Report

*Christine Crummer*

**8. Presentation of draft FY24 Annual Budget**

*Christine Crummer*

**9. Director's Report**

- a. May 25, 2023, Budget Presentation and invited attendees
- b. Idaho Association of District Boards of Health Conference Update
- c. Plan to improve communication with Elected Officials

*Don Duffy*

**10. Adjourn**

*Chairman*